Types of Waste

Waste in a process is caused by DOWNTIME*. If there's something wrong with a process, it will usually fall into one of these categories.

Defects	Efforts caused by rework, scrap and incorrect information
Overproduction	Producing more materials or information than customer demand calls for
Waiting	Wasted time waiting for the next step in a process
Non-utilised talent	Underutilising people's talents, skills and knowledge
Transportation	Movement of materials or information that doesn't add value
Inventory	Excess products and materials not being processed
Motion	Unnecessary movements of people
Excess processing	Additional or unnecessary effort that does not add value

*Or by TIM WOODS (Transportation, Inventory, Motion, Waiting, Over production, Over processing Defects, Skills utilisation)